



Innovative Workforce Solutions

YUMA COUNTY WORKFORCE DEVELOPMENT BOARD

Regular Meeting

Martin Luther King Center

February 14, 2018

MINUTES

I. CALL TO ORDER

Maria Chavoya called the meeting to order at 9:05 a.m.

II. PLEDGE OF ALLEGIANCE

Ed Ford led the Pledge of Allegiance.

III. ROLL CALL

Roll was called and those present and absent were:

Members Present	Members Absent
1. Magnolia Alonzo	1. Randal Etzler
2. Judith Castro	2. Marisol Canales
3. Maria Chavoya	3. Daniel Corr (Excused)
4. Ed Ford	4. Gilbert Gonzalez
5. Jesus Garcia	5. Thomas Lund
6. Dave McDowell	6. Greg LaVann
7. Steve Miller	7. Rose Lugo
8. Michael Moyer	8. Geoff Nance (Excused)
9. Nancy Ngai	9. Anne Powell (Excused)
10. Sam Pepper	10. Tracy Shultz (Excused)
11. Tom Tyree	11. Jenny Torrez (Excused)
12. Tony Zuniga	
13. Kevin Imes	
14. Eulalia Tinoco	

Thereby a quorum was established.

Guests (From Sign in list)

Garry Gammel - YPIC

Kari Hogan, PPEP

Adam Soto, PPEP

Patrick Goetz, YPIC

Bill Regenhardt, ALPS

Martha Marquez, UI San Luis

Patricia Ray, YPIC

Alicia Huizar, YPIC

Alma Norman, YPIC

Maria V. Corral, UI San Luis
Joel De La Vara, Goodwill
Maria Aguirre, AWC
Marla Duran, AWC
Lorena Zaragoza, ResCare
Elizabeth Arturi, AWC
Mercedes Mendivil, YPIC
Lalinda Vasquez, PPEP
Anita Yang, ResCare
Michael Vu, ResCare
Ken Hewett, DES
Veronica Zuniga, ResCare
Nidia Herrera, YPIC

***IV. CALL TO THE PUBLIC**

There were no comments from the public.

V. APPROVAL OF MINUTES (from January 10, 2018 meeting)

Maria Chavoya asked for a motion to approve the minutes of the Workforce Development Board meeting of January 10, 2018.

Steve Miller asked for a motion to amend the minutes to reflect two (2) changes in the Charter High School Board Report to correct the Attendance to reflect 90.25 and Enrollment to reflect 110.

Sam Pepper made a motion to approve the minutes of the Workforce Development Board meeting held on January 10, 2018 with the recommended correction; Seconded by Ed Ford. The motion was approved unanimously.

VI. Director's Report and Information Items

Patricia Ray introduced;

- **Kelly Hart** - Employment Engagement Administrator with the Department of Economic Security.
- **Anita Yang** – Regional Director, ResCare Workforce Services
- **Michael Vu** – Vice President, ResCare Workforce Services

Patricia Ray reported:

- Patricia briefly explained that the board is now using the conference calls to call in and the Go-To-Meeting to join the meeting.
- On January 26, 2018, Trevor Stokes of the Office of Economic Opportunity introduced the Career Readiness Credential to the Services Providers, One-Stop, STEDY, and Goodwill. The new Arizona Career Readiness Credential will validate an individual's cognitive mastery of

seven core skill areas that are relevant to a large majority of jobs in the American workplace. Some of the skills are communication, team collaboration, critical thinking and problem solving just to name a few.

- On February 22, Trevor Stokes will be providing the Career Readiness Credentials training to staff. One Stop Staff will participate in Proctor training. On February 23, the Service Providers, and Partners will be receiving training to provide instruction to students. Certification testing will take place at the MLK and Arizona@Work One-Stop Center.
- On February 13, Kelly Hart from Employment Engagement Administrator with the Department of Economic Security met with the Business Services Team and had an opportunity to witness the collaboration with all the Partners in Yuma County.
- Patricia informed the board that Eulalia Tinoco, recently obtained a new position with the Re-Entry Program for the Department of Economic Security in Phoenix, Az. Patricia thanked Eulalia for her service and dedication to the board.
- On February 7, 2018, Lorena Zaragoza & Mercedes Mendivil were interviewed for the Chamber Chatter with John Courtis.

VII. **Presentations and Information Items:**

A. **Allstate Presentation –Rose Lugo**

- The Allstate presentation was not provided.

B. **Title I Reports:**

The following Services Providers provided a Title I Report:

- Lorena Zaragoza presented a PowerPoint for ResCare.
- Marla Summers presented a PowerPoint for Arizona Western College.
- Lalinda Vasquez presented a PowerPoint for PPEP.
- Lydia Blackthunder presented a PowerPoint for Youth Services.
- Members of the board reviewed the Business Services & Rapid Response PowerPoint. Patrick Goetz answered questions regarding the Business Services & Rapid Response.

C. **Strategic Planning Follow Up**

Patricia Ray reported;

- On January 19, the board had the Workforce Development Board Strategic Planning. Patricia thanked everyone that attended the Strategic Planning meeting. Patricia invited the board members to provide input regarding the session.
- Kevin Imes thanked Patricia and Maria for having Greg Newton as a facilitator for the Strategic Planning. Greg did a fantastic job. He solicited input from the board members that attended, and he was very considerate of everyone's thoughts. He was an excellent choice for the session.
- Maria indicated that Mr. Newton made things very easy to understand.

It was crucial to listen to what the board members had to say. A lot of good ideas came out during the session.

- Pat stated that Mr. Newton had indicated that board roles have changed to be more strategic. The Board has the opportunity to work within the community and to do great things the residents of Yuma County related to workforce development.
- Part of the process was to set up committees. The committees are as follows:

New Title	Old Title or areas of oversight
Workforce Leadership and Investment	Executive and Personnel & Finance
Workforce System Improvement	Performance, One-Stop, and Service Providers
Community Engagement	Employer Engagement, Business Services, and Public Relations
Charter School Board	Charter School Board

- Maria invited the board members to choose a committee they would like to serve in. The list of the committees will be sent out to the board members.
- The Board Improvement Taskforce was also implemented. This task force is looking at board improvement and making changes to the agenda.

D. Board Improvement Taskforce Report

Nancy Ngai reported;

- Nancy Ngai reported the following:
 - The Board Improvement is looking for more strategic ways to improve the agenda and have the board provide ideas.
 - Provide presentations to Local Work Development Board of what committees are working on.
 - Due to the addition of several new Local Workforce Board Members, it was suggested that the Interim Director provide an overview of “performance indicators” so that all board members are aware of each partner performance.
 - Each provider will provide a report that outlines real time-performance.
 - Allow board members to add topics for discussion to agenda and have them send in requests ten (10) business days before to next meeting.
 - Administrative issues will encompass 20% of the time spent on board meetings while 80% will be spent on the development of strategic planning.
 - Target industry sectors to effectively build strong business ecosystems for core in-demand industries in Yuma County.

Invite business employers from these targeted industries to present a strategic concept to the board that will effectively address infrastructure, skilled labor and training programs for the purposes of bringing new income and investment to Yuma County.

VIII. WDB Meeting Schedule

A. Proposed Next Meeting Date: March 14, 2018, at 9:00 am at the Martin Luther King Center located at 300 S. 13th Avenue, Yuma, Az.

IX. Other Information and/or Committee reports

A. Economic Development Issues, Report

- There were no reports provided.

B. Finance & Personnel Committee, Report

Maria Chavoya reported;

- The Committee reviewed the financial reports as of December 31, 2017, in detail. Expenditures are at 48% at 50% of the year. The budget looks good.

C. Charter High School Board, Report

Ed Ford reported;

- Enrollment is at 110
- Attendance is at 90.3%
- Teachers are conducting tutoring in the evenings and mandatory tutoring on the weekends.
- Yamile Barrera attended the Arizona Association of Student Council (AASC) on January 2018 in Glendale, AZ. She reported that AASC offered an excellent leadership training experience, as well as resources and networking opportunities for the students who attended the conference. She also indicated that students got motivated by attending the presentations and participating in the workshop activities.
- The High School Budget expenditures are at 58.44% at 58% of the school year.

D. STEDY, Report

Kevin Imes reported;

- Kevin congratulated the Charter High School Staff for working hard with their students and enrolling some of their students into the STEDY program.
- STEDY will be having their Workforce Development Council meeting and will be having Trevor Stokes present the Career Readiness Credentials to the council.

X. Good of the Order

Pat informed the board that a newspaper article came out about a Director taking money from the Charter School out of Phoenix. She indicated that the Charter Schools are reviewed every five years, and the board looks at all of

the finances and other issues on a monthly basis during the school board meeting. Therefore, the school has excellent oversight accountability. Maria indicated that the Workforce Leadership and Investment committee (AKA: Finance and Personnel Committee) gets together to review the budget, line by line. Questions are asked to obtain further clarification on specific line items. If anyone is interested to participate in the committee, let Maria or Pat know.

Arizona at Work was voted as 2017 Yuma's Best Employment Staffing Agency.

Judith Castro from Vocational Rehabilitation informed the board members and the partners that if they wanted to know more about Voc. Rehab services to let her know and she would provide a presentation.

XI. Call for Executive Session

There was no need to call for an Executive Session.

XII. Adjournment:

Maria Chavoya called for a motion to adjourn the meeting. A motion was made by Ed Ford; Seconded by Steve Miller. The motion carried. The meeting adjourned at 10:16 am.

Respectfully submitted by Alma Norman, Clerk to the Board and Procurement Specialist