

## Yuma County Workforce Development Board Finance & Personnel Committee Meeting

**September 13, 2016**

**2:00 p.m.**

**YPIC EOC Building (Lab 3)**

**3842 W. 16<sup>th</sup> Street**

**Yuma, AZ 85364**

### MINUTES

Attendees	Members Absent	Staff
Sam Pepper	Maria Chavoya	John Morales
Dave McDowell	John “Bud” Johnson	Pat Ray
Ed Ford	Tom Tyree	Alicia Huizar
Julie Engle		Martha Camacho
		Mercedes Mendivil
		Patrick Goetz
		Lorena Zaragoza

#### 1. Call to order

Sam Pepper called the meeting to order at 2:00.

#### 2. Review of proposed 2016/2017 WDB Budget

- Martha Camacho explained the changes to the budget and provided recommendations to the committee.
- The Finance and Personnel Committee reviewed the FY 2016/2017 WDB Annual Budget. Sam Pepper asked for a motion to present the proposed 2016/2017 WDB Budget to the full board at the September 14, 2016 board meeting.

Ed Ford moved to present the proposed 2016/2017 WDB Budget to the full board at the September 14, 2016 board meeting; Seconded by Dave McDowell. The motion passed.

- A recommendation will be made at the next Workforce Development Board meeting that is scheduled to take place on September 14, 2016 for approval of the WDB budget.
- Sam Pepper requested that Martha Camacho report on the budget to answer any questions from the September 14, 2016 board meeting.

### 3. Review of Cost per Participant Data

A sheet with the Cost per One Stop Customer was provided to the Committee. It outlines the cost as follows:

#### Average Cost per One Stop Customer

<b>Funding Source</b>	<b>Average Cost</b>
Adult	\$131.37
Youth	\$97.19
Dislocated Worker	\$79.22

#### Average Cost per Enrolled Participant

<b>Funding Source</b>	<b>YPIC</b>
Adult	\$ 1,924.29
Youth	\$ 6,216.75
Dislocated Worker	\$ 11,146.04

<b>Funding Source</b>	<b>AWC</b>
Adult	\$ 3,627.50
Youth	\$ 3,599.39
Dislocated Worker	\$ 804.23

<b>Funding Source</b>	<b>PPEP</b>
Dislocated Worker	\$ 2,375.32

### 4. Four Year Plan Executive Summary

- John Morales provided an overview of the Four Year Plan. The overview is as follows:
  - Workforce Innovation and Opportunity Act is a transformative piece of legislation that calls for a paradigm shift in the manner that local workforce programs operate.
  - The Workforce Arizona Council serves as the Oversight and Policy Council for the State of Arizona.
  - The local board's strategy is to align its goal with those of the State plan and continue to build on partnerships that have been developed and expand those efforts to include partners mandated in the Act.
  - Yuma County Faces a number of labor market and socio-economic challenges as it moves further in to the 21<sup>st</sup> Century.
  - Collaborative efforts aimed at improving the workforce and economic development climate of the region have occurred and have created a spirit of good will throughout the community.
- The Finance and Personnel Committee reviewed the Four Year Plan Executive Summary. A recommendation will be made at the next Workforce Development Board meeting that is scheduled to take place on September 14, 2016 for approval of the Four Year Plan.

## **5. Local Board Certification Self-Assessment**

- As part of the process to certify Arizona's Local Workforce Development Boards (LWDB) under the Workforce Innovation and Opportunity Act (WIOA), the State Council has developed a self-assessment tool to measure the preparedness of each LWDB for carrying out its duties under the new law.
- In addition to examining the membership of each board for compliance, the State Council expects the self-assessment to be submitted by each LWDB in a timely manner as part of the certification process and criteria.
- As Arizona advances in implementing WIOA, the self-assessment may be used to show progress future recertification processes.
- The LWDB preparedness must be rated on a scale of 1 – 5 for each category. The scale is as follows:
  - 1 – not prepared
  - 2 – somewhat prepared
  - 3 – prepared with some additional development
  - 4 – adequate prepared
  - 5 – experienced, knowledge and able to fully carry out duty
- The LWDB must also provide evidence of the preparedness level through explanation and data.
- The Finance and Personnel Committee reviewed the Local Board Certification Self-Assessment. A recommendation will be made at the next Workforce Development Board meeting that is scheduled to take place on September 14, 2016 for approval of the Local Board Certification Self-Assessment.

## **6. Good of the order:**

No comments were made for the Good of the order.

## **7. Adjournment:**

Meeting was adjourned at 3:15 p.m.