

## Yuma County Workforce Development Board Finance & Personnel Committee Meeting

**September 12, 2017**

**10:00 a.m.**

**YPIC Administration Office**

**3842 W. 16<sup>th</sup> Street**

**Yuma, AZ 85364**

### MINUTES

Attendees	Members Absent	Staff
Ed Ford	Sam Pepper	Pat Ray
Maria Chavoya	Dave McDowell	Mercedes Mendivil
		Alicia Huizar
		Martha Camacho
		Patrick Goetz

**1. Call to order**

Maria Chavoya called the meeting to order at 10:10 am.

**2. Review of proposed 2017/2018 WDB Budget**

- Martha Camacho explained the changes to the budget and provided recommendations to the committee.
- The Finance and Personnel Committee reviewed the FY 2017/2018 WDB Annual Budget. A recommendation will be made at the next Workforce Development Board meeting that is scheduled to take place on September 13, 2017 for approval of the YPIC budget.

**3. Review of Cost per Participant Data**

A sheet with the cost per participant was provided to the committee. It outlines the cost as follows:

**Yuma Private Industry Council, Inc.  
Fiscal Year 2016/2017 Direct Participant Cost**

<u>Funding Source</u>	<u>Direct Cost</u>
Adult	\$253,052.64
Youth	\$ 12,498.00
Dislocated Worker	\$619,774.58

**Arizona Western College - Subrecipient  
Fiscal Year 2016/2017 Direct Participant Cost**

<u>Funding Source</u>	<u>Direct Cost</u>
Adult	\$ 9,142.35
Youth	\$ 26,570.63
Dislocated Worker	\$ 3,598.49

**4. Infrastructure Funding Agreement (IFA)**

- Pursuant to WIOA Section 121(h) and (20 CFR 678.700 – 678.760), includes a requirement that partners dedicate funding for allowable infrastructure and other shared costs.
- The IFA is the guidance to Yuma County Workforce Development Board, Chief Elected Officials (CEOs), and all one-stop partners regarding the establishment of a local one-stop center operating budget and the negotiation of infrastructure and additional cost funding agreements between local WDBs and all Workforce Innovation and Opportunity Act (WIOA) required one-stop partners to jointly support the costs associated with local one-stop centers and one-stop delivery systems.
- The Finance and Personnel Committee reviewed the Infrastructure Funding Agreement. A recommendation will be made at the next Workforce Development Board meeting that is scheduled to take place on September 13, 2017 for approval of the IFA.

**5. Good of the order:**

No comments were made for the Good of the order.

**6. Adjournment:**

Meeting was adjourned at 11:45 a.m.