



Innovative Workforce Solutions

**YUMA COUNTY WORKFORCE DEVELOPMENT BOARD**

Regular Meeting

Martin Luther King Center

November 14, 2018

**MINUTES**

**I. CALL TO ORDER**

Maria Chavoya called the meeting to order at 9:02 a.m.

**II. PLEDGE OF ALLEGIANCE**

Jesus Garcia led the Pledge of Allegiance.

**III. ROLL CALL**

The roll was called, and those present and absent were:

<b>Members Present</b>	<b>Members Absent</b>
1. Valentin Casillas	1. Ed Ford (Excused)
2. Judith Castro	2. Blanca G. Garza (Excused)
3. Maria Chavoya	3. Gilbert Gonzalez
4. Daniel Corr	4. Marisol Kelland (Excused)
5. John Courtis	5. Rose Lugo
6. Randal Etzler	6. Michael Moyer
7. Jesus Garcia	7. Geoff Nance (Excused)
8. Charles Grube (Phone)	8. Anne Powell
9. Kevin Imes	
10. Greg LaVann	
11. Dave McDowell	
12. Steve Miller	
13. Nancy Ngai	
14. Tracy Shultz	
15. Jenny Torres	
16. Tom Tyree	
17. Maria P. Vasquez	
18. Tony Zuniga	

**Thereby a quorum was not established.**

**Guests (From Sign-in list)**

Martha Camacho, YPIC	William Regenhardt, YPIC
Steve Tait, Walker & Armstrong LLP	Patricia Ray, YPIC
Shavon Knox, YPIC	Beatriz Aguilar, YPIC
Gary Gammel, YPIC	
Eva Ricci, RESCARE	
Adriana McBride, YPIC	
Nidia Herrera, YPIC	
Patrick Goetz, YPIC	
Anita Yang, RESCARE	
Grace Wehrle, DES	
Jesse Figueroa, ALPS	
Sam Mendoza, YPIC	
Maria Aguirre, AWC	
Marla Duran, AWC	

**\*IV. CALL TO THE PUBLIC**  
There were no comments from the public.

**V. Discussion and Action Items**  
**A. Approval of the Consent Agenda:**

1. Approval of Minutes (From October 10, 2018, meeting)

Maria Chavoya asked for a motion to approve the Consent Agenda.

Daniel Corr made a motion to approve the Consent Agenda; Seconded by Steve Miller. The motion was approved unanimously.

**B. Discussion and Action Items**

1. **Approval of the Arizona@Work Yuma County Four Year Modified Local Plan.**

Operations Director, Patricia Ray gave a summary of the changes made to the Modified Local Plan which was required by the WIOA Law after two years when the first plan was submitted. The plan was also sent to the board members for review.

Maria Chavoya asked for a motion to approve the Arizona@Work Yuma County Four Year Modified Local Plan.

Dave McDowell made a motion to approve the Arizona@Work

Yuma County Four Year Modified Local Plan; Seconded by Tom Tyree. The motion was approved unanimously.

VOICE VOTE: The motion carried 18-0.

**2. Acceptance of the 2017-2018 Audit prepared by the firm Walker & Armstrong LLP.**

Maria Chavoya introduced Steve Tait from Walker & Armstrong LLP.

Steve Tait, from Walker & Armstrong LLP, presented a summary of the 2017-2018 Audit Report. Financial Statements and Single Audit Reports for the Fiscal year ending June 30, 2018 were provided to the Board.

Maria Chavoya asked for a motion to approve the 2017-2018 Audit prepared by the firm Walker & Armstrong LLP.

Jesus Garcia made a motion to approve the 2017-2018 Audit prepared by the firm Walker & Armstrong LLP; Seconded by Tony Zuniga. The motion was approved unanimously.

VOICE VOTE: The motion carried 18-0.

**3. Acceptance of the 2017 990 IRS Tax Return prepared by the firm Walker & Armstrong LLP.**

Steve Tait, from Walker & Armstrong LLP, presented a summary of the 2017 990 IRS Tax Return. The Form 990 is to be submitted by November 15, 2018 and was sent to the Board previously for review.

Maria Chavoya asked for a motion to approve the 2017 990 IRS Tax Return prepared by the firm Walker & Armstrong LLP.

John Courtis made a motion to approve the 2017 990 IRS Tax Return prepared by the firm Walker & Armstrong LLP; Seconded by Steve Miller. The motion was approved unanimously.

VOICE VOTE: The motion carried 18-0.

**4. Approval of the WIOA Title IB Adult and Dislocated Worker Incentive Request Form.**

Operations Director, Patricia Ray informed the Board that the State has a new policy regarding incentive funds. It is now required that

if the incentive funds are going to be used it must be requested before using. The Incentive Request Form must be submitted to the State for approval at the beginning of every program year.

Maria Chavoya asked for a motion to approve the WIOA Title IB Adult and Dislocated Worker Incentive Request Form.

Kevin Imes made a motion to approve the WIOA Title IB Adult and Dislocated Worker Incentive Request Form; Seconded by Judith Castro. The motion was approved unanimously.

VOICE VOTE: The motion carried 18-0.

## **VI. Director's Report and Information Items**

*William Regenhardt reported;*

- William Regenhardt gave Kudos to Martha and her staff for doing a great job in preparation for the 2017-2018 Audit.
- William Regenhardt is in the 3-6<sup>th</sup> month plan and moving forward with what the Board requires.
- Is in a collaborative effort with partners in the community, Adult Probation, CHA and moving forward with the North End Community Center.
- A Partners Meeting is set up for Tuesday, November 27, 2018.
- On Thursday, December 13, 2018 there will be a Re-Enter Simulation for staff to experience what people coming out of prison or jail have to face and the barriers they have to overcome to get involved with the community again.
- William Regenhardt had a Core Partners Performance meeting with ResCare, AWC and PPEP.
- William Regenhardt introduced himself with the Board of Supervisors and the City Council.
- Met with Mayor Doug Nichols and County Administrator Greg Wilkinson and discussed the great work the Martin Luther King Youth Career Center is performing.
- William Regenhardt attended the DES Informational Forum and enjoyed seeing what great work that organization does.
- State Monitors found no findings and will update as soon as the final report is received from State.
- On November 2, 2018 William Regenhardt attended the Workforce Leaders Convening and had the opportunity to meet other executive directors through the State.

## **VII. Presentations and Information Items:**

### **1. Information regarding Committee structure and ad-hoc**

**committee**

- Any ad-hoc committees are allowed to meet when needed.
- There are 3 permanent committees.

**VIII. WDB Meeting Schedule**

A. Proposed Next Meeting Date: January 09, 2018, at 9:00 am at the Martin Luther King Center located at 300 S. 13<sup>th</sup> Avenue, Yuma, AZ.

**IX. Other Information and/or Committee reports**

**A. Economic Development Issues, Report**

*Greg LaVann reported;*

- Greg briefly informed the board about the study that GYDC shared focused on measuring the performance of communities post-recession. Will be forwarding the information to all board members.

**B. Community Engagement, Report**

*Judith Castro reported;*

- Judith thanked the staff and the partners who worked on the San Luis Job Fair, the Mayor and Council thanked everyone for their support.
- Shay Oil Company will be opening in March or April of 2019 with 15 employment opportunities.
- Lasalle Corporation the Detention Facility Operator will be approving a 1 year contract next Monday.
- Ribbon Cutting Event for the new Pedestrian Annexation Building at United States Customs and Border Protection (CBP). CBP mentioned there was a 7% increase pedestrians coming in. Also testing a new program with face recognition.

**C. Charter High School Board, Report**

*Tom Tyree reported;*

- Enrollment is at 110
- Special Education policy changed, State provided a new template. The change has been made and approved by the Board and are in Compliance.
- Steve Tait from the firm Walker and Armstrong LLP presented the 2017-2018 Audit.

**D. STEDY, Report**

*Kevin Imes reported;*

- Kevin thanked the Chamber of Commerce for hosting the ribbon cutting for the new building.

**X. Good of the Order**

Tom Tyree attended the Arizona Business Education Collision on November 13, 2018 with other board members and thanked the members that attended. Tom Tyree invited Bill Regenhardt to attend to the next meeting which will be in December and informed the board that any new ideas are welcomed. John Courtis stated it is an intervention program, business and education and are able to see what interest students at a very early age and are able to assist with getting them involved.

Daniel Corr informed the Board that Arizona Western College (AWC) women's soccer is participating in the National Championship for the very first time.

John Courtis informed the Board that they will be having their first South County Social with South County Partnership on Thursday, November 29, 2018 at 6:00pm. Any business is welcomed.

**XI. Call for Executive Session**

There was no need to call for an Executive Session.

**XII. Adjournment:**

Maria Chavoya called for a motion to adjourn the meeting. A motion was made by Tom Tyree; Seconded by John Courtis. The motion carried. The meeting adjourned at 9:56am.

**Respectfully submitted by Beatriz Aguilar, Clerk to the Board/Purchasing.**