



Innovative Workforce Solutions

**YUMA COUNTY WORKFORCE DEVELOPMENT BOARD**

Regular Meeting

Martin Luther King Center

March 13, 2019

**MINUTES**

**I. CALL TO ORDER**

Dave McDowell called the meeting to order at 9:03 a.m.

**II. PLEDGE OF ALLEGIANCE**

Dave McDowell led the Pledge of Allegiance.

**III. ROLL CALL**

The roll was called, and those present and absent were:

<b>Members Present</b>	<b>Members Absent</b>
1. Valentin Casillas (Phone)	1. John Courtis (Excused)
2. Judith Castro	2. Blanca G. Garza (Excused)
3. Maria Chavoya (Phone)	3. Charles Grube (Excused)
4. Daniel Corr	4. Marisol Kelland (Excused)
5. Randal Etzler	5. Steve Miller (Excused)
6. Ed Ford	6. Michael Moyer (Excused)
7. Jesus Garcia	7. Anne Powell
8. Kari Hogan	8. Tom Tyree (Excused)
9. Kevin Imes	
10. Greg LaVann	
11. Dave McDowell	
12. Arturo Morales	
13. Geoff Nance	
14. Nancy Ngai	
15. Tracy Shultz	
16. Jenny Torres	
17. Maria P. Vasquez	
18. Tony Zuniga	

**Thereby a quorum was established.**

**Guests (From Sign-in list)**

Stuart Smith, YPIC	William Regenhardt, YPIC
Patrick Goetz, YPIC	Patricia Ray, YPIC
Adriana McBride, YPIC	Alicia Huizar, YPIC
Nidia Herrera, YPIC	Beatriz Aguilar, YPIC
Marla Duran, AWC	
Elizabeth Canela, Yuma County	
Martha Camacho, YPIC	
Nancy Medrano-Quintero, AWC	
Marlene (Mo) Salveson, AWC	
Lorena Zaragoza, RESCARE	
Christine Eaves, RESCARE	
Moises Pimentel, RESCARE	
Maria Aguirre, AWC	
Shavon Knox, YPIC	

**\*IV. CALL TO THE PUBLIC**

Maria Aguirre, Associate Dean for the Down Town Center for Arizona Western College introduced herself and thanked everyone in the meeting for giving her the opportunity to share some of the new and innovative opportunities for training utilizing some of the modalities that they have started to use in partnership with some of the manufacturing and Greater Yuma Economic Development Corporation (GYEDC) Partnership.

Maria Aguirre introduced Marlene (Mo) Salveson, Continuing Education Manager and Nancy Medrano-Quintero, Customized and Contract Training Specialist.

Marlene (Mo) Salveson, provided information packets to all board members and thanked the Chairman, board members and all guest for giving her the opportunity to inform about the work that is being done at Arizona Western College Continuing Education. She explained more about the new training modality that is being offered at the College, the Down Town Center is now offering Real Time Distance Training (RTDT) via Zoom. Marlene explained all the advantages this motive training has and how it benefits all employees and companies and asked everyone to spread the word on the Real Time Distance Training.

**V. Discussion and Action Items**

**A. Approval of the Consent Agenda:**

**1. Approval of Minutes (From February 13, 2019, meeting)**

Dave McDowell asked for a motion to approve the Consent Agenda.

Daniel Corr made a motion to approve the Consent Agenda; Seconded by Jenny Torres. The motion was approved unanimously.

## **B. Discussion and Action Items**

### **1. Approval of the Policy No. 510 Equal Employment Opportunity (EEO)**

Alicia Huizar read the summary and recommendation for Policy No. 510 Equal Employment Opportunity (EEO).

William Regenhardt explained to the Board that the policy was reviewed by himself, the Executive Committee and the EEOC representative from the Government. The Policy No. 510 Equal Employment Opportunity is in line.

Dave McDowell asked for a motion to approve the Policy No. 510 Equal Employment Opportunity (EEO).

Ed Ford made a motion to approve the Policy No. 510 Equal Employment Opportunity (EEO); Seconded by Tony Zuniga. The motion was approved unanimously.

VOICE VOTE: The motion carried 18-0

### **2. Approval of the Policy No. 520 Non-Discrimination Anti-Harassment**

Alicia Huizar read the summary and recommendation for Policy No. 520 Non-Discrimination Anti-Harassment.

William Regenhardt explained to the Board that the policy was reviewed by himself, the Executive Committee and the EEOC representative from the Government. The Policy No. 520 Non-Discrimination Anti-Harassment is in line.

Dave McDowell asked for a motion to approve the Policy No. 520 Non-Discrimination Anti-Harassment.

Ed Ford made a motion to approve the Policy No. 520 Non-Discrimination Anti-Harassment; Seconded by Tony Zuniga. The motion was approved unanimously.

VOICE VOTE: The motion carried 18-0

## VI. Director's Report and Information Items

*William Regenhardt reported;*

- Thanked everyone who attended the meeting.
- Mr. Regenhardt had a WIOA Partners Meeting, the performance improvement team which consist of the Arizona Department of Economic Services (DES) core partners and community partners and created an Arizona@Work Services Book. The Arizona@Work Services Book was created so all participants can have an idea of the services that are provided in the community.
- Mr. Regenhardt attended the Rapid Response Training with Department of Economic Services and State. The Rapid Response Training was about being consistent when submitting information in to the America Job Center (AJC) Database.
- The Office of Economic Development did a roll out of their local market information data and Sate wide there has been in increase in job opportunities. Some of the areas with drastic improvements in job opportunities are in construction, education and healthcare.
- Mr. Regenhardt attended the Arizona@Work Operations Meeting and was able to see barriers that need to be overcome around the State.
- Mr. Regenhardt attended the Workforce Arizona Council Meeting and the Council has approved the Conflict of Interest Policy. Mr. Regenhardt will keep the board updated regarding the Local Plan Review and the Board Re-Certification as it is taking a little longer to be approved.
- Arizona Workforce Association Committee is working on hiring someone to represent them and be a strong voice at the Workforce Arizona Council as attendees are not allowed to speak except at Public Comment.
- Mr. Regenhardt and the Yuma Private Industry Council's staff are going thru an organizational chart that will be revised by the next meeting.
- Southwest Technical Education District of Yuma (STEDY) and Arizona Western College (AWC) held a manufacturing pre-advisor meeting and are putting together a program that is going to be manufacturing specific. Southwest Technical Education District of Yuma (STEDY) and Arizona Western College (AWC) is allowing manufacturers in Yuma County to input before the curriculum is set and allowing them to say what are their needs rather than them being told what is going to be provided.
- Mr. Regenhardt informed the board that the Marine Corps Air Station Air Show was a really good event and had a booth along with

University of Arizona and handed out information to people that stopped by their booth.

- Naloxone/Narcan training took place at the Martin Luther King Center for the community. Over 60 people attended the first night and 112 people attended second night. Also had the ability to obtain free kits and will have another Naloxone/Narcan Training next quarter.

## **VII. Presentations and Information Items:**

### **1. Rapid Response Brief**

- Moises Pimentel, Business Service Consultant from ResCare Workforce Services presented a power point on Business Services and the Rapid Response Update.

### **2. Financial Status Brief**

- William Regenhardt briefly presented the Financial Budget Status. Mr. Regenhardt explained that there has not been a major change from the previous Financial Budget that was presented last month. Currently the Financial Budget Status is at 58% of the year. The Budget is underspent in the Dislocated Worker and Youth areas and the plan is to get together with all the core partners and find out what needs to be done in order to increase the number of participants coming thru the system. ResCare and Youth referrals are now being monitored to make sure the referrals are getting out to Arizona Western College (AWC) and Portable Practical Educational Preparation (PPEP) and other programs.
- Core partners have been asked to come up with a plan to increase their participants and the spend of money, this report is due April 12, 2019.
- Meetings with all the core partners are quarterly. Core partners get together and look where they are, number of participants, number of trainings and the number of participants transitioning out. A change in the wording of “being exited” to “being transitioned” has been made. Another change that has been made is the assessment for youth know the TABE 9/10 is being used instead of TABE 11/12.
- A conversation took place regarding the different TABE assessments and requirements. Also about engaging with community partners to better assist youth and adult participants.
- Collaboration and Partnership with contractors are soon to come this year by the end of fall.

## **VIII. WDB Meeting Schedule**

- A. Proposed Next Meeting Date: April 10, 2019, at 9:00 am at the Martin Luther King Center located at 300 S. 13<sup>th</sup> Avenue, Yuma, AZ.

## **IX. Other Information and/or Committee reports**

### **A. Economic Development Issues, Report**

*Greg LaVann reported;*

- The Bi-National MOU Signing Anniversary event will be on March 29, 2019 at 4pm at the Arizona Western College. They will be celebrating the years of partnership and collaboration between the universities in Yuma, AZ and along with 8 universities in Mexico.
- Two (2) national selection firms came to Yuma two week ago; they were toured around the community and exposed to all of the assets and resources all around the community.

*Jenny Torres reported;*

- General Service Administration (GSA) has announced that the San Luis One Project is back in the President's budget proposal for 2020. It is the only modernization project in the budget and will be beneficial as it will double the number of lanes.

*Kari Hogan reported;*

- Announced that Jennifer Cisneros is no longer with Portable Practical Educational Preparation (PPEP), and the area coordinator and supervisor positions are available.

### **B. Community Engagement, Report**

*William Regenhardt reported;*

- A survey has been created to find out the best way to reach out to the population, and results have indicated that it is electronically thru social media.
- Mr. Regenhardt has met and will continue to meet with video producers to create a video that sends out a strong message to the community.

### **C. Equal Opportunity Charter High School Board, Report**

*Ed Ford reported;*

- Enrollment is at 110.
- Attendance is at 87.4%.
- A reduction of funds has been made by the Arizona Legislature in the amount of \$8,581.00 for the EOC Charter High School.
- The EOC Charter High School teachers along with 60 to 70 students attended the Naloxone/Narcan training and know has kits at the EOC Charter High School in case of an emergency.
- On March 21, 2019, the Yuma Police Department and Emergency Medical Technician will be providing an Opiate training to the students.
- The EOC Charter High School's budget is at 66%, and is at 67% of the school year.

### **D. Southwest Technical Education District of Yuma (STEDY), Report**

*Kevin Imes reported;*

- Mr. Imes talked about the manufactures pre-advisor meeting that was

held at Arizona Western College and gave a shout out to Retica for organizing the meeting and had a great turnout.

- Career & Technical Education will be having an open house at Arizona Western College next Wednesday at 5:30pm.
- Due to the efforts of Greater Yuma Economic Development Corporation (GYEDC) they will be getting the John McCain space port which will be a Launchpad for micro satellites and micro rockets.

**X. Good of the Order**

Daniel Corr assured the board that Arizona Western College is not part of the college admission scandal. The matador basketball team will be at the national championship starting Monday morning and wish the Arizona Western College Matadors the best. Mr. Corr shared a statistic about the community college in fall of 2016, 6% of the student population was under the age of 18 and most recent data shows that it has gone up 17% of youth enrolled in the community college. The tuition has expanded and more youth will be able to take advantage of the tuitions.

**XI. Call for Executive Session**

Dave McDowell called for an Executive Session. He asked that the public and staff excuse themselves from the session.

After the Executive Session, the Workforce Development Board meeting was again called to order by Dave McDowell. Kari Hogan made a motion to conduct an emergency meeting executive session on March 20, 2019 at 2:30 pm at the Martin Luther King Center; seconded by Tony Zuniga.

The sealed results of this session are filed herein.

**XII. Adjournment:**

Dave McDowell called for a motion to adjourn the meeting. A motion was made by Geoff Nance; Seconded by Randal Etzler. The motion carried. The meeting adjourned at 10:55 am.

**Respectfully submitted by Beatriz Aguilar, Clerk to the Board/Purchasing.**