

EDUCATIONAL OPPORTUNITY CENTER CHARTER HIGH SCHOOL

Regular Meeting
Educational Opportunity Center (Lab 3)
December 14, 2016

MINUTES

I. CALL TO ORDER

Ed Ford called the meeting to order at 8:00 a.m.

II. PLEDGE OF ALLIGIANCE

Ed Ford led the Pledge of Allegiance

III. ROLL CALL

Roll was called and those present and absent were:

<u>Members Present:</u> Maria Chavoya Ed Ford Steve Miller Nancy Ngai	<u>Member Absent:</u> Tom Tyree
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Thereby, a quorum was established.

Staff Present:

Patricia Ray, Operations Director
Brian Grossenburg, School Principal
Alicia Huizar, Clerk to the Board

Staff Absent:

John Morales, Executive Director

IV. CALL TO THE PUBLIC

There were no comments from the public.

V. APPROVAL OF MINUTES

Ed Ford asked for a motion to accept the minutes from the November 9, 2016 meeting. Nancy Ngai moved to approve the minutes from the meeting of November 9, 2016; Seconded by Steve Miller. The motion carried.

VI. SCHOOL PRINCIPAL’S REPORT

Brian Grossenburg reported the following:

A. Attendance and Enrollment

- Attendance is at 91.3%.
- Enrollment is at 110.
- Eight students will be graduating by the end of this semester.
- Two to three new students will be enrolled. The school will have a total of 105 student enrolled for next semester.

B. Comparability Report

- The Charter High School completed a comparability report as required by the state. The report provides information about the allocation, use, and reporting of funds; it ensures that all schools receive their fair share of state and local funds.
- The school currently receives federal funding for the National School Lunch Program and Special Education.

C. Special Education Monitoring

- Special Education program monitoring took place last month. There were no findings.
- The state commended staff for analyzing the students prior to identifying their eligibility in special education and for ensuring that disabilities were truly identified.

D. Title 1 Monitoring

- Title I program monitoring took place last month as well. There were no findings.
- Although the Charter High School doesn't receive Title 1 funding, the state continues to monitor the Title 1 program related to the school wide math and school wide reading categories. The school needs to have a percentage of students under the age of 18 in order to be eligible for the Title 1 program funding. The majority of the Charter High school students are 18 and older; therefore the school doesn't qualify for the Title 1 funding.

E. Outreach Activities

- Principal Brian Grossenburg conducted outreach activities to recruit students for the spring semester.
- Brian participated in the morning spot at KYMA and provided school information.
- The school hosted a Community Event. The event took place at the retention basin next to the school. The Border Patrol, Sheriff's Department, and the Yuma County Health Department were part of the event.

F. Student Information System

- The school has been experiencing difficulty with the new Student Information System. The state Student Information System was not capturing the student data that was being transferred from the Charter High School. The school staff worked with Monica Paz, the State School Finance Manager. Currently the system is showing 104 students enrolled

in the system. The school is still missing 7 to 8 students that are not showing in the system. Staff continues to work to with state to correct the issue.

- Brian left a message for Rosa from Gadsden School and is still waiting to hear back from her. He hopes that he can visit the school and look at their configuration and compare it with Charter High School. He would like to see if there are any anomalies between the Charter High School system and Gadsden School System.
- Pat Ray contacted the Yuma Union High School District and is waiting to hear back from them as well.
- Lyle Friesen, the state DAS of School Finance, recommended keeping a close watch on the funds being paid to the school. If the funds are less or if there are any discrepancies to contact him immediately.
- The school is receiving their funds, but is .5% short. The state is working on correcting the issue.
- Maria Chavoya recommended that the school contact Jesus Ruvalcaba, the new legislator and explain the situation with the state's Student Information System. Mr. Ruvalcaba is very involved in the state school boards and understands what the schools go through with situations like these.

G. Fire Drill Training

- An agency wide Fire Drill Training took place on Friday, December 9, 2016 at the Arizona@Work-Yuma County grounds.
- There were 130 participants (staff and student) that participated in the fire drill. Out of the 130 participants, 55 participated in the Fire Extinguisher Training.
- The school fire drill emergency evacuation took 3:58 minutes. The students did an excellent job following directions.
- A Fire Safety Presentation was presented to the group.
- Brian received good feedback from his students. Students were grateful for attending the agency wide fire drill.

H. Next Meeting Date: Wednesday, January 11, 2016 at 8:00 am at the Martin Luther King Center located at 300 S. 13th Avenue, Yuma, AZ.

VII. CONSENT DISCUSS / ACTION ITEMS

A. Student Council Account for Educational Opportunity Center Charter High School for the period of November 30, 2016 in the amount of \$4,051.86

Ed Ford asked for approval of the consent items as presented.

Steve Miller moved to accept the consent item as presented; Seconded by Maria Chavoya. The motion carried.

VIII. DISCUSSION / ACTION ITEMS

A. Expenditures for the Educational Opportunity Center Charter High School for the period ending November 30, 2016, in the amount of \$3,845.73.

Ed Ford asked for a motion to approve the Expenditures for the Educational Opportunity Center High School for period ending November 30, 2016.

\$140,000 carryover funds are available at this time. The school budgeted for 105 students. Therefore, they don't foresee using the carryover funds any time soon. The school is also keeping a close watch on their expenditures as well.

Maria Chavoya moved to approve the Expenditures for the Educational Opportunity Center Charter High School for period ending November 30, 2016; Seconded by Steve Miller. The motion passed.

IX. OTHER INFORMATION OR DISCUSSION ITEMS

There were no other information or discussion items.

X. CALL FOR EXECUTIVE SESSION

There was no call for an Executive Session.

XI. GOOD OF THE ORDER

Ed Ford informed that board that the Charter High School qualifies for the school tax credit since it's defines as a public school. Therefore, contributions made to the charter school are eligible for tax credit. Married couples filing jointly can contribute up to \$400.00 and individual taxpayers can contribute up to \$200.00. People can donate any time up to April 15 of each year. Mr. Ford explained that a tax credit reduces the amount of income tax you may have to pay. A deduction reduces the amount of your income that is subject to tax; as a result it reduces the amount of tax you may have to pay. Mr. Ford encouraged the board members to participate in the school tax credit and or invite friends and family members to participate as well.

XII. ADJOURNMENT

Ed Ford asked for a motion to adjourn the meeting.

Maria Chavoya made the motion which was seconded by Steve Miller. The motion passed and the meeting was adjourned at 8:40 a.m.