

EDUCATIONAL OPPORTUNITY CENTER CHARTER HIGH SCHOOL

Regular Meeting
EOC (Lab 3)
July 13, 2016

MINUTES

I. CALL TO ORDER

Tom Tyree called the meeting to order at 8:00 a.m.

II. PLEDGE OF ALLEGIANCE

Tom Tyree led the Pledge of Allegiance.

III. ROLL CALL

Roll was called and those present and absent were:

Members Present:

Maria Chavoya
Steve Miller
Nancy Ngai
Tom Tyree

Members Absent:

Ed Ford

Thereby, a quorum was established.

Staff Present:

John Morales, Executive Director
Pay Ray, Operations Director
Brian Grossenburg, School Manager
Alicia Huizar, Clerk to the Board

Staff Absent:

None

Guests Present (from Visitor's Sign-In Sheet):

IV. CALL TO THE PUBLIC

There were no comments from the public.

V. APPROVAL OF MINUTES

Tom Tyree asked for a motion to accept the minutes from the June 8, 2016 meeting. Steve Miller moved to approve the minutes from the meeting of June 8, 2016; Seconded by Nancy Ngai. The motion carried.

VI. SCHOOL PRINCIPAL'S REPORT

Brian Grossenburg reported the following:

A. 2016/2017 Student Fee Schedule:

- In the past the students who participated in the Student Organizations were charged a one-time fee of \$1.00 for activity trips. This year the school is recommending increasing the participation fee to \$20.00.
- Assistance and waiving of fees will be considered on a case by case basis determined by the student's ability to pay. Assistance will be based on the WIOA framework to establish eligibility for services.
- Students only need to apply one time per year. Each application is valid for all student organizations.
- The participation fees were debated and were changed. The changes will be reflected in the Discussion/ Action items portion of the minutes.
- The fees for school Materials are as follow:

Student ID w/ bus pass	First ID is Free; Replacement ID is \$30.00
Student ID w/out bus pass	First ID is Free; Replacement ID is \$10.00
Book Fee	Issued at no cost; \$75.00 to replace lost, misused or damaged book

- A discussion took place among the board members and Principal Grossenburg regarding receiving donations outside the tax credit.
- Principal Grossenburg will be checking with other Charter Schools to inquire about their process regarding receiving donations separate from the tax credit requirements.

B. Questions regarding School Wellness Program:

- Each local educational agency that participates in the National School Lunch Program or other Federal Child Nutrition programs is required to establish a local school wellness policy for all schools under its jurisdiction.
- The school provides free breakfast and lunches to all students
- The school operates a lunch program under the federal guidance of Community Eligibility Program where all students that reside within the school boundaries are eligible for free breakfast and lunch.

C. Needs Assessment: School Discipline Data:

- The school has many mechanisms in place to manage the conduct, behavior and procedures of students. From maintaining strict consequences for inappropriate behavior to teaching desired behaviors and character skills, to maintaining a school wide incentive plan, the school encompasses a comprehensive discipline plan.
- There were 64 offenders listed on the data search that contained 203 students in the system. Most inappropriate behaviors are mild in origin. The most significant inappropriate behavior is disruptive classes' behavior/defiance. It is the inappropriate behavior exhibited the most by both repeat and non-repeat offenders.
- Significant pieces of data are as follow:

- This is the first year where a weapon has been brought with the intent to harm
- This is the first year where there was not a significant decrease in the behaviors of repeat offenders.
- This has been the highest year for expulsions.
- This is the first year where a student was assaulted by a visiting adult of the agency.
- There is positive correlation in years and incidents of cheating.
- The number of events where students tried to sleep in class was significantly high.
- A discussion took place among the board members and Principal Grossenburg regarding student expulsions.
- Tom Tyree explained to Mr. Grossenburg that in order to expel a student, the school must provide a hearing to protect the student's rights. Following such a hearing, the governing board must act on a recommendation of expulsion for the student.
- Principal Grossenburg will be contacting the Arizona Charter School Association to obtain a copy of the expulsion policy.

D. Next Meeting Date: Wednesday, August 10, 2016 at the Arizona@Work, Educational Opportunity Center located at 3842 W. 16th Street, Yuma, AZ

VII. CONSENT DISCUSSION / ACTION ITEMS

A. Student Council Account for Educational Opportunity Center Charter High School for the period ending May 31, 2016 in the amount of \$4,304.84.

Tom Tyree asked for approval of the consent item as presented. Steve Miller moved to accept the consent item as presented; Seconded by Maria Chavoya. The motion carried.

VIII. DISCUSSION / ACTION ITEMS

A. Expenditures for the Educational Opportunity Center Charter High School for the period ending June 30, 2016 in the amount of \$933,929.

Tom Tyree asked for a motion to approve the Expenditures for the Educational Opportunity Center Charter High School for period ending June 30, 2016.

Steve Miller moved to approve the Expenditures for the Educational Opportunity Center Charter High School for period ending June 30, 2016; Seconded by Maria Chavoya. The motion passed.

B. Adopt Budget for FY 2016-2017

Pat Ray asked for approval of the FY 2016-2017 Proposed Budget.

The Operations Director and Principal Grossenburg met with our legislative representatives and they were able to assist the school with obtaining one final payment.

A discussion took place among the board members regarding the school deficit. It was recommended that information regarding the retained earnings be presented at the next board meeting.

It was recommended the school budget be monitored very closely and to develop a strategic vision of the school structure and improve the delivery of school services in order to serve more students.

Principal Grossenburg will be meeting with staff on July 28, 2016 to discuss and come up with a plan to develop a strategic vision going forward.

It was also recommended that an exit strategy should be developed in case the school is not meeting the budget guidelines.

School staff is working very diligently to recruit new students.

The Charter High School will be working with Yuma Union High School District to contact students that the other high schools couldn't reach and hopefully this will assist the Charter High School obtain new enrollments for the new school year.

Principal Grossenburg will be reporting on the number of the initial enrollment for the new school year and will also provide projection of graduates at the next school board meeting.

Steve Miller made a motion to approve the FY 2016-2017 Proposed Budget; Seconded by Maria Chavoya. The motion carried.

C. 2016/2017 Student Fee Scheduled

Tom Tyree asked for approval of the 2016/2017 Student Fee Schedule.

A discussion took place among the board members and Principal Grossenburg regarding the \$20.00 Participation fee. The board came to a consensus that the Student Organization fee should be increased from \$1.00 to \$5.00 per participation. Student will be fundraising for their activity trips. A budget break down of the Student Fee will be presented at future meetings.

The board agreed to approve the School Material Student Fee as presented in the Draft Fee Schedule.

Nancy Ngai made a motion to approve the 2016/2017 Student Fee Schedule; Seconded by Steve Miller. The motion carried.

D. School Wellness Policy

Tom Tyree asked for a motion to approve of the EOC Charter School Wellness Policy.

Steve Miller moved to approve the EOC Charter High School Wellness Policy; Seconded by Maria Chavoya. The motion carried.

IX. OTHER INFORMATION OR DISCUSSION ITEMS

There were no other information or discussion items.

X. CALL FOR EXECUTIVE SESSION

There was no call for an Executive Session.

XI. GOOD OF THE ORDER

There were no comments for the Good of the Order

XII. ADJOURNMENT

Tom Tyree asked for a motion to adjourn the meeting.

Maria Chavoya made the motion which was seconded by Steve Miller. The motion passed and the meeting was adjourned at 9:30 a.m.