

EDUCATIONAL OPPORTUNITY CENTER CHARTER HIGH SCHOOL

Regular Meeting
Martin Luther King Center
May 8, 2019

MINUTES

I. CALL TO ORDER

Edward Ford called the meeting to order at 1:00 p.m.

II. PLEDGE OF ALLEGIANCE

Nancy Ngai led the Pledge of Allegiance.

III. ROLL CALL

The roll was called, and those present and absent were:

<u>Members Present:</u> Edward Ford, Steven M. Miller, Nancy Ngai, Thomas Tyree, Antonio Zuniga	<u>Member Absent:</u>
---	------------------------------

Thereby, a quorum was established.

Staff Present:

Nidia Herrera, Interim Executive Director
Alicia Huizar, Superintendent
Brian Grossenburg, Principal
Beatriz Aguilar, Clerk to the Board

Staff Absent:

Guests (from the sign in list)

Shavon Knox, YPIC
Martha Camacho, YPIC
Lidia Blackthunder, YPIC
Adriana McBride, YPIC

IV. CALL TO THE PUBLIC

There were no comments from the public.

V. APPROVAL OF MINUTES

Edward Ford asked for a motion to accept the minutes from the April 10, 2019 meeting. Nancy Ngai moved to approve the minutes from the meeting of April 10, 2019; second by Thomas C. Tyree. The motion carried.

VOICE VOTE: The motion carried 5-0

VI. SCHOOL PRINCIPAL’S REPORT

Brian Grossenburg reported the following:

A. Enrollment & Attendance:

- Enrollment is at 110.
- Attendance is at 85%.

B. Graduation Reminder:

- The Charter High School graduation will be on Thursday, May 23, 2019 at 6:00 p.m. at Post Auditorium.

C. Budget Analysis Report:

- Brian Grossenburg presented a power point on the Budget Analysis Report. The report is as follows:

Brief Overview of ASBCS Financial Performance Measure

Andrea Leder (Assistant Director of Operations & Finance for ASBCS) provided the school’s Accounting Manager (Martha Camacho) with the information.

Performance Measures

Financial Framework Measures

Measure	Description	Performance Target
Going Concern (Near-Term)	Risk that the charter holder will discontinue operations within a year	No going concern issue identified in the annual audit
Unrestricted Days Liquidity (Near-Term)	Indicates how many days a charter holder can pay its expenses without an influx of cash	At least 30 days
Default (Near-Term)	Whether or not a lender has issued formal notice of default to the charter holder	No default on material loans
Net Income (Sustainability)	Looks at whether the charter holder is operating within its available resources—that its revenues exceed its expenses	Greater than or equal to \$1
Fixed Charge Coverage Ratio (Sustainability)	Captures the amount of cushion in the charter holder’s cash flow to cover fixed obligations or charges	Greater than or equal to 1.1
Cash Flow (Sustainability)	Reflects the change in the charter holder’s cash balance from one fiscal year to another	Three-year cumulative cash flow is positive (Note: This target effective beginning with the fiscal year 2016 audits.)



EOC Charter High School

Financial Performance

Yuma Private Industry Council, Inc.

Interpreting the Financial Performance Dashboard

	Fiscal Year 2017			Fiscal Year 2018		
	Near-Term Measures					
	No	Meets		No	Meets	
Going Concern						
Unrestricted Days Liquidity <30, but ≥15: Does Not Meet <15: Falls Far Below	8.76	Falls Far Below		13.70	Falls Far Below	
Default	No	Meets		No	Meets	
	Sustainability Measures*					
Net Income ≥0: Does Not Meet	(\$11,490)	Does Not Meet		(\$2,671)	Does Not Meet	
Fixed Charge Coverage Ratio <1.10: Does Not Meet	0.98	Does Not Meet		1.06	Does Not Meet	
Cash Flow (3-Year Cumulative) Negative: Does Not Meet**	\$9,099	Meets		(\$1,001,202)	Does Not Meet	
Cash Flow Detail by FY	FY 2017	FY 2016	FY 2015	FY 2018	FY 2017	FY 2016
	(\$2,567)	(\$943,526)	\$955,192	(\$55,109)	(\$2,567)	(\$943,526)

Does Not Meet Board's Financial Performance Expectations

* Negative numbers indicated by parentheses.

** Target effective beginning with FY16 audits.

ASBCS Actions

- ASBCS Staff uses the ratings to determine financial performance.
- A holder can have one "Does Not Meet"
- If a charter holder receives two or more "Does Not Meet Standard", one or more "Falls Far Below Standard" or both, then the charter holder does not meet the Board's financial performance standard.
- Board staff then uses the two most recent audited fiscal years to determine if the charter holder meets expectations.
- Financial performance is considered by the Board during five-year interval reviews.
- A charter holder that does not meet the Board's financial performance expectations at these times is required to submit a financial performance response, which is evaluated by Board staff.

D. Suspension and Discipline Report:

- Brian Grossenburg provided the summary of suspension for April 2019. The report is as follows:

Suspension Type	Disruption/Defiance	Threat/Intimidation	Fight/Assault	Drugs	Gang Identification / Activity	Other
Short-Term Suspension	0	0	0	0	0	0
Long-Term Suspension	0	0	0	0	0	0
Recommendation for Expulsion	0	0	2*	1*	0	0
Awaiting Disciplinary Hearings	0	0	0	0	0	0

* Indicates disciplinary actions that were demonstrated by one student on a single event.

E. Next Meeting Date: Wednesday, June 12, 2019, at 9:00 a.m. at the Yuma Private Industry Council, located at 3834 W. 16th Street, Yuma, AZ 85364.

VII. CONSENT DISCUSS / ACTION ITEMS

A. Student Activities Account for Educational Opportunity Center Charter High School for the period of April 30, 2019, in the amount of \$4,346.36.

Edward Ford asked for approval of the consent items as presented.

Steve M. Miller moved to accept the consent item as presented; seconded by Nancy Ngai. The motion carried.

VOICE VOTE: The motion carried 5-0

VIII. DISCUSSION / ACTION ITEMS

A. Expenditures for the Educational Opportunity Center Charter High School for the period ending April 30, 2019, in the amount of \$824,667.

Superintendent, Alicia Huizar reported that expenses are at 79%, and are at 83% of the school year.

Accounting Manager, Martha Camacho informed the Board that the budget is below because about one week of payroll has not been booked for the month of April and not all the expenses are in yet.

Edward Ford asked for a motion to approve the Expenditures for the Educational Opportunity Center Charter High School for the period ending April 30, 2019.

Antonio Zuniga moved to approve the Expenditures for the Educational Opportunity Center Charter High School for the period ending April 30, 2019; seconded by Thomas C. Tyree. The motion passed.

VOICE VOTE: The motion carried 5-0

B. FY 2018-2019 Budget Amendment

Accounting Manager, Martha Camacho informed that the original budget showed a deficit of about 9,000.00 and the budget amendment will be in the positive about 43,000.00 due to not having a teacher and security guard services since January 2019.

Edward Ford asked to approve the FY 2018-2019 Budget Amendment.

Thomas C. Tyree moved to approve the FY 2018-2019 Budget Amendment; Seconded by Steven M. Miller. The motion passed.

VOICE VOTE: The motion carried 5-0

IX. OTHER INFORMATION OR DISCUSSION ITEMS:

There were no other information or discussion items.

X. CALL FOR EXECUTIVE SESSION

Chairman Edward Ford called for an Executive Session. The Educational Opportunity Center Charter High School Governing Board was adjourned.

The Chairman asked Nidia Herrera (Interim Executive Director), Brian Grossenburg (Charter High School Principal), Alicia Huizar (Charter High School Superintendent), and Beatriz Aguilar (Clerk to the Educational Opportunity Center Charter High School Governing Board) to remain.

After the Executive Session, the Educational Opportunity Center Charter High School Governing Board meeting was again called to order by Edward Ford. Thomas C. Tyree motioned to approve the item discussed in the Executive Session; seconded by Antonio Zuniga. Motion carried.

The sealed results of this session are filed herein.

XI. GOOD OF THE ORDER

1. Principal, Brian Grossenburg explained that the school had the following issues:
The special education funds were on hold due to an error in the State system. Staff worked closely with the Office of Federal and State Grant Management at the Arizona Department of Education and removed the hold. Therefor the school will be able to draw funds.
2. The EOC Charter High School board was impacted by the State Error code 10200. The error code describes students that were reported as promoted in the 18/19 school year in school systems are now showing that they graduated on AzEDS (The State System). This current error is causing 26 of our students to fail integrity which manifested in a charter payment of \$21,579.62 for the month of May. As of this morning, the State system opened the 915 ticket and staff is working on getting the issue resolved.

Principal Grossenburg also reported that from the error message that came from Department of Education, stated that approximately 1,000 students were affected and it looks like the error was not specific to just charter schools. Yuma Union High School District was also affected and are looking to correct errors.

XII. ADJOURNMENT

Edward Ford asked for a motion to adjourn the meeting.

Thomas Tyree made the motion which was seconded by Nancy Ngai. The motion passed, and the meeting was adjourned at 2:42 p.m.

Respectfully submitted by Beatriz Aguilar, Clerk to the Board/Purchasing.